



# Pupil Records

- Download the appropriate version for you platform (Mac or Windows)
- Expand the archive
  - a) For Mac downloads you may need [Stuffit Expander](#) (available free)
  - b) For Windows just double click the download to expand
- Navigate to either of the following new folders:

Pupil Records MAC

Pupil Records WIN
- Inside the appropriate folder double click the **START** file

Windows  **START.exe** or Mac  **START**
- If you are using an ‘Unregistered’ trial version of the software, you will be required to ‘Agree’ to the licensing conditions every time you open the database. Note that the trial version is fully functional, but you will not be able to customise the database. If you have purchased a license, you will be required to ‘Agree’ to the licensing conditions once only, on first opening the database.
- Having clicked ‘Agree’, you will be transferred to the home layout. Click ‘Access’ and when prompted enter the following login details, thus completing your acceptance of Data-Trail’s general terms and conditions.

Account name: **agree**

Password: **agree**

(note that passwords are case sensitive)
- For additional usage instructions, click the Help button within the database.